

University of Washington Tacoma

Request for Transcripts

Complete this form and mail to the transcript office at any previous colleges or universities you have attended.

Please type or print clearly. This form may be duplicated as needed.

Date: _____

Attention: Registrar or Transcript Office

Please send a copy of my official transcripts to:

Office of Admissions
University of Washington Tacoma
Campus Box 358400
1900 Commerce Street
Tacoma, WA 98402-3100

Note to the Registrar or Transcript Office:

When possible, UW Tacoma requests electronic transcript submission from all Washington state community and technical colleges. Please use ET Code 412 for processing.

I am enclosing \$ _____ to cover the expense.

(Note to applicant: Cost will vary depending on the institution. We suggest calling the institution to find out the fee charged for official transcripts.)

Print your name as it appeared on your official school record

Last

First

Middle

Current Street Address

State

ZIP Code

Student Number
or Social Security Number

Date of Birth

Month/Year Enrolled

Daytime Phone Number

Thank you,

Signature