

UWT Shared Governance Retreat  
UW Pack Forest Conference Center  
September 19, 2006

FACULTY ASSEMBLY MINUTES

Attending faculty who signed in:

Zoe Barsness, Kathleen Beaudoin, Anne Beaufort, Bonnie Becker, Greg Benner, Tom Carlson, Erin Casey, Donald Chinn, Yonn Dierwechter, Laura Feuerborn, Jerry Finn, Michael Forman, Kelly Forrest, Sharon Fought, James Gawel, Cheryl Greengrove, Teresa Holt, Robert Howard, Sam Chung, Erica Cline, Brian Coffey, Robert Crawford, Stephen Detray, Thomas Diehm, Denise Drevdahl, Charles Emler, Emily Ignacio, Beth Kalikoff, Michael Kalton, Marinilka Barros-Kimbrow, Diane Kinder, Richard Knuth, Michael Kutcher, William Kunz, Karen Landenburger, Marcie Lazzari, Fei Leng, Ginger Macdonald, Nita McKinley, Menaka Muppa, Beverly Naidus, Amos Nascimento, Stern Neill, Julie Nicoletta, Jill Purdy, Dolores Ramirez-Alcaide, Ruth Rea, Johann Reusch, Gregory Rose, Eugene Sividas, Pat Spakes, Marcy Stein, Christine Stevens, Cathy Tashiro, Tracy Thompson, Charles Williams, Alan Wood, Daniel Zimmerman

Faculty Assembly Assistant: Jamie Kelley

Guests: Jim Coolson, Donna Kerr, Gene Kim and Jim Posey

The Retreat began at approximately 9:30, with a brief history of the facility itself. Marcy Stein called the meeting to order at 10:45 a.m.

1. Marcy Stein gave an introduction and played her “cat herding” video, which got more than a few laughs.
2. Karen Landenberger addressed the issue of the search for a new Vice-Chancellor. Karen mentioned the website, which has been set up specifically for the search, and reminded everyone that the deadline for applications is October 15, 2006. They hope to have the candidates on campus by January 2007, at the latest.
3. Jim Coolson and Jim Posey were introduced. Jim Coolson discussed strategic planning for the UWT campus and explained the significance of the Steering Committee. Jim Posey discussed institutional research.
4. Donna Kerr gave a history of UWT, and reviewed the importance of Shared Governance and UWT bylaws. The language of the existing bylaws was discussed and it was determined that some minor changes needed to be made to them before faculty would be willing to vote to ratify the bylaws. The differences between the terms “Faculty Council” and “Faculty Assembly” were discussed as well. Donna gave a history of the Faculty Senate and stressed the importance of having the Chancellor at Faculty Assembly meetings to ensure “shared” governance.

5. Mike Kalton had a question regarding UWT's standing within the UW system. It was mentioned that the UWT campus is not the same as a school or college. There were also questions about the change from the term Executive Council in the bylaws. The new term, Faculty Council, was used in the new version of the bylaws.
6. Cathy Tashiro expressed concern about a concentration of power within the Faculty Council. There was a debate over how soon to revise the bylaws. Other attendees brought up our relative autonomy with Seattle.
7. Cheryl Greengrove suggested that the lunch break be used to amend the proposed bylaws.
8. From 12:30-1:30 there was a lunch break, during which Julie and Marcy took suggestions for modifying the language of the existing bylaws.
9. UWT Chancellor, Pat Spakes introduced herself and passed out copies of the Chancellor's Office update.
10. 5 Breakout Sessions were organized in order to determine at least three target objectives for the upcoming year. The groups were: Faculty Affairs, Curriculum Committee, Appointment, Promotion and Tenure, UWT Academic Policy Council, and Faculty Council on Tri-Campus Policy.
11. The Faculty Affairs group created a two-part objective, which includes: developing a process for dealing with faculty issues, such as faculty workload and equity. They would also like to clarify merit procedures to keep them consistent with code.
12. The Curriculum group would like to implement e-submissions of all course applications, update curriculum committee procedures and criteria, as well as have each program develop a formal course submission procedure in writing.
13. A, P & T would like to develop recommendations for making the committee process institutionalized, codify the committee's process, and create a standardized Promotion and Tenure process across campus.
14. The Policy group will review & determine the policy-making powers, and use plagiarism as a test case. They would also like to work with RAPP and come up with a working calendar.
15. FCTCP plans to write a paper on multi-campus models, discuss possible staff representation by UWT and UWB on the council, and identify and gain agreement about what issues FCTCP should be involved in this year.

16. Julie Nicoletta made changes to the bylaws, with suggestions from the entire group. Changes included: changing the name of Faculty Council back to Executive Council, adding a section which defines FA and its responsibilities and membership, including language that the EC may request budget information from the Chancellor, stating that the EC bring proposals and recommendations of FA committees to the FA for a vote, stating that the EC may formulate specific policy proposals-which would then be forwarded to the FA for a vote, stating that the faculty of an academic unit may request budget information from the head of that academic unit.
17. After a discussion of the revisions, Tom Diehm moved to vote to accept the UWT Faculty Assembly Bylaws as presented and revised on September 19<sup>th</sup>, 2006.
18. Michael Forman seconded the motion.
19. A motion was made by Cathy Tashiro to table the vote on the bylaws until everyone had a copy that included the changes.
20. Rob Crawford seconded the motion.
21. The faculty held a vote by hand to end the discussion of the second motion. Two members voted against ending the discussion.
22. The Faculty held a vote by hand to table the vote on the bylaws. The tally was 17 yes votes, 24 no votes, and 6 abstentions. The motion to table the vote failed.
23. The vote was taken by secret ballot to accept the bylaws. The tally was: 38 yes votes, 13 no votes, and one abstention. The motion to accept passed.
24. The new bylaws were successfully ratified and the meeting was adjourned at 3:45.