

**UNIVERSITY OF WASHINGTON, TACOMA**  
**Faculty Assembly**

Minutes for the April 19, 2001 Faculty Assembly Meeting.

Members in attendance:

- |                              |                       |                     |
|------------------------------|-----------------------|---------------------|
| 1. Rob Crawford, Chair       | 11. Sharon Fought     | 21. Jill Purdy      |
| 2. Richard Stackman, V.Chair | 12. Jim Gawel         | 22. Deirdre Raynor  |
| 3. Katie Baird               | 13. Cheryl Greengrove | 23. Ruth Rea        |
| 4. Kathleen Beaudoin         | 14. Mark Harniss      | 24. Moshe Rosenfeld |
| 5. Linda Desmarteau          | 15. Mike Kalton       | 25. David Secord    |
| 6. Marjorie Dobratz          | 16. Janice Laakso     | 26. Joe Sharkey     |
| 7. Denise Drevdahl           | 17. Divya McMillin    | 27. Katy Tangenberg |
| 8. Charles Emler             | 18. Julie Nicoletta   | 28. Cathy Tashiro   |
| 9. Mark Fiegner              | 19. Sam Parker        | 29. Alexis Wilson   |
| 10. Michael Forman           | 20. Janet Primomo     |                     |

The meeting was called to order at 12:39 p.m.

Approval of the Minutes. The Faculty Assembly meeting minutes from March 2, 2001 were amended and unanimously approved.

Report from the Chair. A special election is forthcoming for the UWT Senate representatives. UWT will have one Senate representative for every 15 full-time faculty members. Senate representatives will be elected from academic programs, and those programs with less than 15 full-time faculty members will need to consider with what other program(s) they wish to form an alliance. The Secretary of the Faculty will be contacting the program directors directly. With respect to the expectation of attending Senate meetings (which are twice a quarter on Thursday afternoon), Senate representatives will likely not have to attend each meeting, but they will have to send regrets should they not be able to attend.

Rob Crawford went on to report that much of the Faculty Assembly's attention has been focused on Faculty Assembly institution building – including revising the by-laws and passing the honors legislation. The honors legislation has been endorsed by Chancellor Carwein and has been sent to President McCormick for approval. The remaining institution building tasks are the revisions to the UWT Handbook. A sub-committee of Jim Gawel, Mike Kalton and Rob Crawford has been working with the Faculty Affairs Committee on these revisions. One question asked of the Chair: Will the programs have input into updating their sections of the handbook? At issue is whether program promotion and tenure guidelines should be included in the handbook as appendices.

Guidelines for Promotion, Merit-Salary, and Procedural Safeguards (all from Ch. 24) were distributed to the faculty. They will also be sent to faculty not in attendance. These guidelines were prepared by the Executive Committee subcommittee and Ginger MacDonald, Interim Vice Chancellor. Feedback on usefulness of these Guidelines was encouraged.

UWT By-Laws Revisions. Rob Crawford led the discussion of the remaining proposed changes to Sections 6 and 7.

Section 6(b)(2) Questions arose regarding who decides on a replacement and whether it was the responsibility of the resigning member to find a replacement. A motion to divide the "substitutions" language was approved. The revised language proposed:

- (i) *Chair and Vice Chair Substitutions.* In the event of a vacancy in the Chair, after the beginning of the Chair's term, the Vice Chair shall assume the position of Chair for the remainder of the term. A special election will be held to replace the Vice Chair for the remainder of the Vice Chair's term.
- (ii) *Standing Committee Substitutions.* An elected member of a standing committee of the Faculty Assembly, upon his/her request, may be replaced for the remainder of his/her

term. Nominations for the vacant position shall be put forward in compliance with membership guidelines in Section 7(a)(1) below. Substitutions for committee membership shall require no prior notice and shall be approved by a simple majority vote of the quorum present at the meeting where this substitution is requested.

The changes to Section 6(b), as proposed and amended, were unanimously accepted.

Section 6(c) The following revisions were unanimously approved. The reads as follows:

- (2) The Executive Committee shall consider and vote upon all motions submitted by the standing committees of the Faculty Assembly. If approved, with or without amendment, such motions shall be placed on the agenda for the next Faculty Assembly meeting. If rejected by the Executive Committee, the Chair of the standing committee shall be provided the opportunity, if the standing committee so decides, to introduce the motion at the subsequent Faculty Assembly meeting.
- (3) At Faculty Assembly meetings, under *new business*, any faculty member may make a motion for consideration of the Faculty Assembly. The motion will be remanded, upon approval by the Faculty Assembly, to...
- (4) Discussion of new business shall occur at least every other meeting. In the event that the agenda does not permit the discussion of new business, any voting faculty member...

The Changes to Section 6(c), as proposed and amended, were unanimously accepted.  
The Changes to Section 6(d), as proposed, were unanimously accepted.

Changes to Section 7(a), (b) and (c), as proposed, were unanimously accepted.

It was moved and unanimously approved to table discussion of Section 7(d) changes. It was moved and approved unanimously to suspend consideration of the By-Laws revisions.

Faculty Council on Tri-Campus Policy. Rob Crawford was unanimously elected to serve a one-year term on the Faculty Council on Tri-Campus Policy. Rob Crawford will serve along with Suzanne Goren, previously elected to the Council, and the Vice Chair of Faculty Assembly. The elected representatives will be forwarded to the Senate Executive Committee as UWT nominations. The Vice Chair will also serve on the Council, ex officio with vote.

The meeting was adjourned at 2:06 p.m.

Members excused from attending the meeting:

Rick Abderhalden  
Mike Allen  
John Banks  
Zoe Barsness  
Vanessa Chio  
Anthony D'Costa  
Steve Detray  
Tom Diehm  
Cynthia Duncan  
Patricia Fandt

Suzanne Goren  
Bob Howard  
Subin Im  
Diane Kinder  
Karen Landenburger  
Marcie Lazzari  
Andy Lingwall  
Belinda Louie  
June Lowenberg  
Jane Macy

Rachel May  
Ginger MacDonald  
Janet Mobus  
David Morris  
Kent Nelson  
John Peterson  
Bill Richardson  
Jose Rios  
Josh Tenenberg

Members not excused:

Brian Coffey  
Larry Crum  
Sarah Glenn  
Claudia Gorbman

Mike Honey  
Don McLane  
Stern Neill  
Myrth Ogilvie

D.J. Parker  
Guido Preparata  
Christine Salazar  
Carolyn West