

# UW TACOMA

UNIVERSITY OF WASHINGTON

## Faculty Meeting Minutes

Monday, January 30, 1995

Room 714 - Perkins Bldg.

2:00 p.m. to 3:30 p.m.

**Present:** *Business Administration* - Fandt, Nelson, Purdy, Thompson  
*Education* - Butchart, Louie, Stein.  
*Liberal Studies* - Brown, Crawford, D'Costa, Gorbman, Honey, Kalton,  
Friedman-Kasaba, May, Morris, Parker  
*Nursing* - Fought, Landenburger, Primomo, Gillette

- I. **Call to Order:** Acting Dean Bill Richardson called the meeting to order at 2:00 p.m.
- II. **Approval of Minutes:** The minutes from the October 10, 1994 meeting were approved.
- III. **Announcements:**

**General:** Anthony D'Costa gave information to the group on Dr. Martin Hart-Landsberg who will be presenting two talks on February 22. The first talk will be "The World Bank and South Korean Development: A Case of Misrepresentation." This will be given to Professor D'Costa's core class at 4:30 p.m.. The public lecture is titled "Sorry, the German Approach is not for Korean Unification" and will be at 6:30 p.m. E-mail will be sent out with the information on rooms.

Sharon Fought recognized Diversity Day and stated that it was a successful event. Rachel May told the group that an economist will be coming to do a lecture on Brazilian Trade Strategies. E-mail will be sent out with the particulars.

**Dean's Announcements:** The Dean announced that a conference entitled "Internationalizing the Curriculum" is being offered in Seattle on March 10-11. The Dean's budget will pay for two faculty members to attend. Anyone interested should contact the Dean's office. The Dean also announced that a committee is being formed to search for the permanent Dean. In addition, he reviewed handouts frequently used when seeing legislators and community leaders. The handouts reviewed were: Fact Sheet, Budget Up-Date, UW Budget-At-A-Glance, Analysis of the December 1994 Governor's Proposal, Capital Projects Facts, Winter Quarter Enrollment Report, An Asset Worth Preserving (copies are available in the Dean's office). There were general questions and discussion on each of the handouts.

Information was given on the budget cuts. President Gerberding has made it clear that the branch campuses have not hurt the UW, and have actually helped. There is firm support from Seattle. President Gerberding does not believe that the Legislative session will end until June or later.

Groundbreaking on the permanent site will take place between now and the end of the year.

## IV. Reports

**Writing Committee:** David Morris passed out a handout entitled "Issues Related to Writing at UWT" (attachment #1). The handout was reviewed and there was general discussion. David Morris will call a meeting and come up with recommendations that can be voted upon.

**Community Institute:** Mike Honey reported to the group that the Martin Luther King Institute may change its name. The Center will focus will be educational programs. Another function would be research. Funding is needed for part-time staff. It was proposed that the faculty rotate working on this program.

**Committees:** The Dean handed out the 1994-95 list of UWT Committees (available in the Dean's office). This list is composed of UWT campus wide committees. He suggested committees set meeting times and that some of the committees should rethink their role and possibly consolidate with other committees. Chairs of the committees should let the Dean's office know the length of terms.

**Human Subjects Review Committee:** Sharon Fought handed out an information packet entitled "Conducting Research with Human Subjects." This was reviewed. She would like to have the Review Committee here rather than in Seattle. A sign-up sheet was passed out for training and for anyone interested in serving on the committee. Mike Magie has agreed to take on a leadership role until he leaves.

**Faculty Governance:** Mike Kalton told the group that the Faculty Governance Committee will call a meeting in two weeks. The group received a draft of a section of the revised Faculty Handbook. This section addresses faculty governance at UWT. There was general information given on writing the document. This is being done jointly with Bothell. A revised form of the document will be sent out. What is being set up is radically different from Seattle. Faculty Governance will combine the rolls of the Council and the Senate. It will be called something other than a Senate or Council to prevent confusion in Seattle.

The description of the Executive Committee is another important part of the document. They do most of the work such as organizing, writing the agenda, and processing information. This committee has access to the Dean. The Chair and Vice Chair will serve two year terms.

Mike Kalton asked for feedback by e-mail. The final suggested amended version of Chapter 3 will be passed out in the next few weeks along with the bylaws. This should be reviewed and then a general faculty meeting will be held to process this.

## **VII. Adjournment.**

Dean Richardson adjourned the meeting at 3:30 p.m. The Spring Quarter Faculty meeting is scheduled for April 11, 1995.

Issues related to writing at UWT

1. Problem of "w" courses

Designation of "w" courses

Number of courses to be designated (two per instructor in all programs?)

Impact on distribution of enrollment in various classes (will there be lopsided enrollment in "w" courses?)

Criteria for "w" courses

Number of class hours devoted to writing instruction (4?)

Quantity of writing (10 pages? 15? no particular standard?)

Types of instructional activity (workshops for faculty with director of writing center focused on effective methods of writing instruction)

Conformity with Seattle campus standards (do some students at UWT need Seattle-style 'W' courses for graduation? How much different can our criteria be?)

2. Improving student writing skills

Specific writing classes staffed by adjuncts

Linked writing classes staffed by adjuncts

Screening of entering students

Diagnostic tests

Referral by first-term instructors

Writing in non-"w" courses