

## UWT FACULTY ASSEMBLY

Executive Committee  
Minutes 4/3/96

Members present: Mike Kalton, Janet Primomo, Jill Purdy, Marcy Stein

Minutes were read and approved.

**Old Business:** Jill reported that the Faculty Affairs committee had begun discussion regarding the search process on the Tacoma campus. Several faculty members reported concerns including the role of the Program Directors in searches and efficiency in hiring. Another issue brought to the attention of the Faculty Affairs committee involved the use and distribution of course evaluations. Jill plans to solicit feedback from the general faculty about each of these issues and others that faculty may have.

**New Business:** Marcy initiated a discussion about including a collegiality clause in tenure and promotion documents. Since the issues raised by such a clause is relevant to all faculty, it was agreed that Jill address the issue in her discussion of the work of the Faculty Affairs committee.

An Agenda for the Faculty Assembly meeting on April 15th was generated.

Executive Committee  
Minutes 4/15/96

Members present: Mike Kalton, Marcy Stein, Dean Carwein

This meeting was called to discuss with the Dean the potential involvement of faculty in the budget process. Dean Carwein reviewed the budget process with Mike and Marcy. A summary of this process is outlined below:

1. Projected FTEs are determined.
2. The Dean meets with Sue Harvey and all of the Directors.
3. The Directors are expected to share information with the faculty.
4. Directors (with their faculty) plan programs.
5. Deb, Steve and Ann also provide information for projected budgets.
6. Sue generates sample budgets to correspond with planned programs.
7. Information is shared with the Dean and Directors.

Mike commented on how the general budget process is characterized by an absence of faculty reflection and asked Vicki where in the process she sees the possibility for faculty input. Vicki agreed to include a representative from the Faculty Assembly in the Director's meetings whenever discussions of budget are held.

*Mike Kalton*