

FACULTY ASSEMBLY MINUTES

18 April 06

BHS 103

Attending: Josh Tenenberg, Zoe Barsness, Tom Carlson, Donald Chinn, Brian Coffey, Linda Dawson, Sian Davies-Vollum, Stephen Detray, Yonn Dierwechter, Denise Drevdahl, Jerry Finn, Sharon Fought, Cheryl Greengrove, Edwin Hong, Robert Howard, Michael Kalton, Marinilka Barros Kimbro, Diane Kinder, Marcie Lazzari, Ginger MacDonald, Nita McKinley, Stern Neill, Janet Primomo, Jill Purdy, Deirdre Raynor, Ruth Rea, Eugene Sivadas, Christine Stevens and Mythri Raj

Guests: Patricia Spakes, Jan Rutledge

Tenenberg called the meeting to order at 12:45 PM.

Primomo moved acceptance of Faculty Assembly meeting minutes from March 1, 2006. Purdy seconded. Minutes were approved with minor amendments.

Tenenberg reviewed the process for the selection of standing committee members for Faculty Assembly. Election procedures were reviewed. The Executive Committee is responsible for developing a slate of candidates that are presented to the Faculty Assembly. Nominations will be accepted from the floor. Once nominations are complete a Catalyst vote will immediately take place with balloting open for 7 days. The Vice Chair of Faculty Assembly will report the results.

Tenenberg presented the slate of candidates for standing committees (see Attachment 1). No additions or corrections were made. Kinder stated that she would be resigning from Executive Committee. Tenenberg stated that the By Laws had provisions for this. Tenenberg stated that the slate for standing committees would be presented to voting faculty via Catalyst immediately following the meeting for ratification. The balloting will be open for 7 days.

Tenenberg described the process used in recruiting candidates for Chair and Vice-Chair of Faculty Assembly. He stated that the Executive Committee would present a slate at the next meeting and that nominees could also be added from the floor. He encouraged those interested in the positions to contact him or Bob Jackson. He described the benefits beyond working in the "halls of power". The Chair receives 3 courses off, the Vice-Chair, one.

Tenenberg introduced Pat Spakes and Jan Rutledge who discussed the UWT budget process.

Spakes stated that her goal is that one year from now UWT will have 1) a strategic plan to guide the budget process, 2) a budget committee to make recommendations to the Chancellor, and 3) clear and transparent budgeting processes developed by the committee. The stated goals for this presentation were 1) understanding how the biennial budget works at UWT, 2) providing a general sense of what resources we do and do not have, and 3) provide a clear sense of the current and next two years budgets. Spakes stated that the information presented would not be at the division level and that a budget committee would be formed that includes both faculty and staff and would look at budget at the division level.

Rutledge provided the Faculty Assembly members with a handout, "University of Washington, Tacoma: Budget Process, March 2006" (See Attachment 2). She described the funding sources (See page 1), the permanent budget (see page 2) and its expansion since 1992-93, the break down of the 2005-06 budget by category (see page 3) how the permanent budget allocations have changed from

1992-93, explanations for the permanent budget categories (page 4), the 2005-06 funding (page 5), and the responsibilities of the budget committee.

Rutledge took questions from the floor. Greengrove asked about the timing on the next budget. Spakes stated that the budget committee would be involved and working on it for the next six months until it is due in Seattle December 2006.

Greengrove asked which institutions were considered our peers. Spakes stated that there was not an active movement to identify our peers but that she has been clear that UW Seattle is one of our peers. UWT peers will be unique; we must duplicate all UW Seattle services so our budgets will reflect this.

Greengrove asked who was working on the strategic plan. Spakes responded that Jim Coolsen, Josh Tenenberg and Bob Jackson were working on the process using the 2707 plan. The process will be as broad and as inclusive as possible.

Greengrove asked the current rate from the legislature for students. Rutledge responded with figures for graduate students, lower division students, and upper division students. Spakes stated that this rate changes from year to year.

Greengrove asked if reserve funds can be carried over beyond the biennial period, how much summer school adds to the Designated Operating Fund, and what positions are funded by grant overhead. Rutledge stated that 50% of one position in her office is funded from this source. We have one time funding from Seattle for the Chancellors' Office person.

Greengrove asked if UWT receives all of the 50% plus overhead. Rutledge stated that we do.

Greengrove asked the historical cost per student data. Rutledge stated that she would send these data to Greengrove. Purdy stated that these data could be used to determine the efficiency ratio.

Primomo asked if cross-campus dollars were tracked. Rutledge stated that we do track these and we come out okay.

Laakso asked about start up costs for first and second year students. Spakes stated that those monies have all been expended. We got less than other institutions. She stated that we will have a major need for new faculty for lower-division courses. This year we hired 5-6 individuals. We will be looking at 4-5 per year. Therefore, new graduate programs that require new hires will not be possible.

Lasko asked about the research consultant position. Rutledge stated that this position would be funded.

Spakes explained she needed to back the Assembly Hall budget with 5 million dollars from reserves as she works to obtain outside funding.

Tenenberg thanked Spakes and Rutledge and suggested that additional questions be sent to Rutledge.

Tenenberg spoke of the public good that results from faculty governance and the importance of involvement. He stated that we need 2 faculty representatives for the budget committee. Nominations will be open until April 26th when Executive Committee will recommend two individual. Greengrove, Purdy, and Kimbro were nominated to serve on this committee.

Spakes stated that we are working on issues of promotion and tenure. Vice Chancellor Wood may have a

statement at the next Faculty Assembly meeting. She also stated that a search committee was being formed for the VCAA position.

The meeting adjourned at 1:50 PM.

Attachment 1

UWT Faculty Assembly Committees/Councils 2006-07

	EC	Curric	FacAff	AcPol	APT
Urb	Dierwechter-08	Coffey-07			
SW	Laakso-07	Diehm-07	Harris-07	Finn-07	Jackson-08
Nur	Rea-07	Landenburger-08	Tashiro-07	Lowenberg-08	Drevdahl-07
IAS	DeTray-08	Ignacio-08	Nicoletta-07	Kalton-08	D'Costa-08
Ed	Kinder-07	Rios-07	Howard-07	Beaudoin-07	Henry-08
CSS	Chinn-08	Chung-08	Hanks-08	Hong-08	Rosenfeld-08
Bus	Barsness-07	Nelson-08	Kimbro-08	J. Mobus-07	Rose-07
ExOff	VCAA	Lib VCAA Reg	VCAA	VCAA StudAff Lib	VCAA

Last updated April 14, 2006

[Attachment 2](#)