

**Faculty Assembly Minutes
November 8,2001**

Members in attendance:

1. Richard Stackman, Chair
2. Janet Primomo, V.Chair
3. Jack Nelson, Vice Chancellor
4. Karen Landenburger
5. June Lowenberg
6. Linda Desmarteau
7. Marjorie Dobratz
8. Steve DeTray
9. Jim Gawel
10. Charles Emlet
11. Marcy Stein
12. John Peterson
13. Mark Harniss
14. Rob Crawford
15. Sam Chung
16. Chris Demaske
17. Stern Neill
18. Mark Fiegenger
19. Diane Kinder
20. Myrth Ogilvie
21. Denise Drevdahl
22. Brian Coffey
23. Michael Kucher
24. Jose Rios
25. Ginger McDonald
26. Marcie Lazzari
27. Moshe Rosenfeld
28. Janet Mobus
29. Kent Nelson
30. Janice Laakso
31. Martyn Kingston
32. George Mobus
33. Katie Amundson
34. Tracy Thompson
35. Katie Baird
36. Cathy Tashiro
37. Deirdre Raynor
38. Sam Parker
39. Yonn Dierwechter

The meeting was called to order at 1:03 p.m.

1. Introductions. Faculty members introduced themselves. Chair Richard Stackman acknowledged Rob Crawford for his contributions as our previous Chair.
2. Approval of minutes. The Faculty Assembly meeting minutes from June 8, 2001 were unanimously approved as amended.
3. Election of Faculty Assembly Executive Committee members. Charles Emlet from Social Work and Steve DeTray from IAS were elected to the Faculty Assembly Executive Committee by voice vote.
4. Comments from Vice Chancellor (VC) for Academic Affairs Jack Nelson.
 - a. VC Nelson reported on several issues including campus enrollment (at 117% of target), the 6% increased tuition revenue, and anticipated revenue from the 17% over-enrollment. The Budget Development Committee will be

asked to comment on broad priorities concerning the use of the available funds (including the tuition increase).

Membership is Jack Nelson, Sandy Boyle, Bill Richardson, Charles Lord, Dan Garcia, Ginger MacDonald, Belinda Louie (representing Faculty Council), Richard Stackman (representing Faculty Assembly), and a student.

- b. VC Nelson expects that UWS will offer undergraduate math and programming courses at UWT in Winter 2002 to meet the needs of technology students. [Note that since the FA meeting on Nov. 8, VC Nelson has learned that UWS will NOT be offering these classes.]
 - c. A proposal to develop two colleges at UWT [College of IAS and College of Professional Studies (School of Business, and Programs in Education, Nursing, and Social Work) and the Institute of Technology is being considered. There will be an opportunity for faculty to discuss this issue in the near future.
 - d. In the Spring Quarter of 2003, the UW will have an accreditation visit by the Northwest Association of Schools and Colleges. A draft report is due in Spring 2002.
 - e. A new class time scheduling matrix is being proposed for Spring 2002.
5. Report from Faculty Assembly Chair Richard Stackman.
- a. Faculty Senate Elections: UWT Faculty have been grouped into three units [Business -- One senator, one-year term; CSS, IAS, Urban Studies -- Three senators, two two-year terms, one one-year term; Education, Nursing, Social Work -- Two senators, one two-year term, one one-year term. (Highest vote-getters gets the two-year terms.)]. Eligible faculty will be receiving ballots listing ALL faculty within their Unit (Note: Only full, associate, assistant professors are eligible to be Senators. It is recommended that each program (unit) identifies faculty willing to run as a Senator and share the names with each other. There is no obligation for all UWT Senators to attend every Senate meeting. UWT Senators would be expected to attend would be when an issue vital to UWT was being considered.
 - b. The Faculty Executive Committee met with President McCormick on October 31. Topics discussed included his vision for UWT to have a unique identity within the three-campus system, the possibility of UWT becoming a 4-year institution, and the role of shared governance. The President and Provost will be invited to meet with all faculty during the academic year.
 - c. Some of the University issues Richard will represent UWT faculty on include the budget, the Faculty Senate's work on enabling legislation for collective bargaining, the recently passed distance learning legislation, and revisiting Chapter 24.
 - d. Issues the new Faculty Council on Tri-Campus Policy will address include 1) discussing 'what is a campus', and trying to understand what is best for the 'general welfare for the university;' 2) addressing UWT Faculty Honors legislation; 3) identifying where the campuses want and need flexibility and determining how to achieve that (i.e., allowing UWB and UWT to pass certain classes of legislation; under what conditions might we be able to diverge from the UW Handbook, over what kinds of issues, and how would such divergences be resolved, if objections, etc.); and 4) developing 'guiding principles' and elaborating "operational rules" for the new body; 6) status of the UWT & UWB Handbooks in relation to the UW Handbook; 7) discussion of Faculty Senate review of new programs through the Faculty Council on Academic Standards (FCAS). The principle of faculty prerogative over curriculum is appropriate, but the mechanism of FCAS oversight of our programs is extremely problematic for UWT.
 - e. Richard announced that he is the co-chair of an ad-hoc committee charged to revise the campus mission statement, vision paragraph, and defining characteristics. In the next two months, the entire UWT community will have an opportunity to participate in focus groups and complete questionnaires.
 - f. Richard's agenda this year will address 1) ensuring that UWT is seen and treated as a CAMPUS; 2) educating faculty on the budget; 3) faculty workload issues; 4) the budget situation including student-faculty ratios to allocate faculty lines and over-enrollment dollars; and 5) ensuring and protecting faculty voice.
 - g. Faculty Assembly Priorities for 2001-2002.
 - Handbook: Faculty Affairs will begin to work on handbook revisions including Chapter 24 (specifically merit, performance reviews, and the P&T process).
 - Teaching development (including scholarship support).
 - Communication with faculty: Mark Harniss created a Web-page for Faculty Assembly. From the Campus Homepage, go to Faculty, then scroll down to Faculty Assembly. Minutes, By-laws, the UW Handbook, and other relevant documents are available. Please let Mark Harniss know if you have suggestions for the Web-page.
 - Schools and Colleges: At the December Faculty Assembly meeting, there will be a forum to discuss issues related to moving to schools and colleges.
 - At the Winter quarter meeting, the Faculty Assembly will discuss interdisciplinarity at UWT.
 - Faculty mediator roles: Training will be pursued training for faculty interested in serving as mediators/negotiators on campus.
6. New structures for Faculty Campus Councils. The structure, organization, and election for the Faculty Campus Council on Academic Policy and the Faculty Campus Council on Promotion and Tenure were approved (see attached document).

The proposal emanated from the June 8, 2001 Faculty Assembly discussion. Legal questions were raised about the relationship of these councils to the Handbook. It is likely that these councils will be interim structures and they may be added to the Handbook later. The Faculty Assembly will have to decide on elections for next year for one- and two-year terms.

7. Report from the Office of Diversity and Minority Affairs. Co-Director Marcie Lazzari introduced the work of the Office of Diversity and Minority Affairs. Steve Smith is a co-director.
8. New business. There was no new business.

The meeting was adjourned at 2:30 p.m.

Future Faculty Assembly meetings are set for 1 pm:

Wednesday, December 12 in BHS 106.

Thursday, February 14 in the Tacoma Room.

Wednesday, March 6 in the Tacoma Room.

Thursday, May 2 in the Tacoma Room.

Wednesday, June 5 in the Tacoma Room.

Members excused from attending the meeting:

Richard O. Abderhalden

John Banks

Zoe Barsness

Kathy Beaudoin

Vanessa Chio

Anthony D'Costa

Beth Kalikoff

Tom Diehn

Cynthia Duncan

Mike Kalton

Rich Knuth

Belinda Louie

Divya McMillan

David Morris

Julie Nicoletta

Ruth Rea

Bill Richardson

David Secord

Joe Sharkey

Josh Tenenberg

Carolyn West

Rogene Eichler West

Cheryl Greengrove

Suzanne Goren

Michael Honey

Bob Howard

Subin Im

Michael Forman

Patricia Fandt

Alexis Wilson

Members not excused from attending the meeting:

Michael Allen

Larry Crum

Sharon Fought

Claudia Gorbman

Sarah Glenn

Mary Hanneman

Andy Lingwall

Rachel May

Don McLane

D.J. Parker

Guido Preparata

Christine Salazar

UNIVERSITY OF WASHINGTON, TACOMA
Faculty Assembly
FACULTY CAMPUS COUNCILS

Passed by Faculty Assembly, November 8, 2001

As a campus of the University of Washington, the Faculty and the Administration of UW Tacoma are committed to the existence of Faculty Campus Council(s) that will advise the Chancellor on matters of academic policy (including budget) and promotion and tenure. Pursuant the intent of the University Handbook language governing the creation of Faculty Councils within a school or college (Chapter 2, Sections 23-45a and 23-45b), the Faculty members of UW Tacoma are asked to consider and affirm the following:

1. There will be two Faculty Campus Councils advisory to the Chancellor (or her designee) with respect to (1) academic policy and (2) promotion and tenure.
2. The Faculty Campus Councils be so constituted, organized and elected as proposed below.

	Faculty Campus Council on Academic Policy	Faculty Campus Council on Promotion and Tenure
Eligibility	Open to all full-time faculty. Academic Program Directors are not eligible to serve.	Tenured faculty only. Academic Program Directors are not eligible to serve.
Size	No less than 7 members.	No less than 5 members.
Representation	One member from each academic program.	One member from each academic program with tenured faculty.
Length of Term	Two years. A member can be re-elected to a second two-year term. No member can serve more than four consecutive years without a break.	Two years. A member can be re-elected to a second two-year term. No member can serve more than four consecutive years without a break.
Election	Held within each Academic Program. Election coordinated by a program faculty member via secret ballot.	Held within each Academic Program. Election coordinated by a program faculty member via secret ballot.

Other structure/organization instructions:

1. An academic program can elect the same person to serve on both Campus Councils.
2. Both Faculty Campus Councils will elect a 'Faculty Chair' who will work with the Chancellor (or her designee) in coordinating Faculty Campus Council meetings.
3. A Faculty Campus Council member can request a meeting of the Faculty Campus Council.
4. With respect to the Faculty Campus Council on Academic Policy, each Faculty Campus Council member is expected to provide a summary of each meeting for his/her academic program faculty.
5. The elected Faculty Campus Council Chairs may be called upon to provide meeting summaries to the full faculty at the next scheduled Faculty Assembly meeting.

To be decided at the Faculty Assembly Meeting:

1. The date for these changes to take effect and the timing of the elections. It is recommended that the changes become effective Fall Quarter 2002 with elections held during the Spring Quarter 2002.
2. The staggering of terms for the Faculty Campus Council on Academic Policy. It is recommended that the programs be divided into two groups -- Group 1 (IAS, Nursing, CSS, Urban Studies), Group 2 (Education, Social Work, Business). One of the groups would have members elected initially to a one-year term, starting Fall Quarter 2002.