

JOB TITLE	Reader		
DEPARTMENT NAME	Interdisciplinary Arts and Sciences		
JOB LOCATION	UW Tacoma		
CONTACT/SUPERVISOR	Sushil Oswal		
PHONE NUMBER	253-692-4308	(Complete 10-digit number)	
EMAIL ADDRESS	oswal@uw.edu		
BOX NUMBER	358436		
EMPLOYMENT PERIOD	Summer Only [<input type="checkbox"/>]	Sum & Acad Year [X]	Acad Year Only [<input type="checkbox"/>]
HOURS PER WEEK	Sum: 40 hrs/wk [<input type="checkbox"/>]	up to 19 hrs/wk [<input type="checkbox"/>]	Acad Yr: up to 19 hrs/wk [8-10+]
RATE OF PAY	\$10	(Compliance with current UW Student Pay Schedule)	

Duties and Responsibilities:

Reading hand-written student papers to a blind professor and writing down his comments.
 Assisting with organization of student papers.
 Making copies of handouts for classes

The work schedule is to be negotiated with Dr. Oswal.
 Scheduling of work will change from quarter to quarter.
 Preferred work times for Winter 2012: Most anytime on T/Th and /or M/W 4-6 pm.

Minimum Qualifications:

Good listening skills.
 Excellent reading skills and legible handwriting.
 Well organized and punctual
 Flexible and reliable.
 Prefers juniors and seniors.

Educational Benefits:

Opportunity to work with a professor with an interdisciplinary specialization in Environmental Science, Policy, and Writing for several hours every week.
 A chance to observe first hand how a faculty member responds to student work, provides feedback and evaluates assignments.
 Acquire an insight into Professors' academic lives outside the classroom and understand what tasks do they perform in their offices.
 Gain knowledge about how a blind professor can accomplish academic tasks independently with the use of technology.
 Learn how to interact with a disabled faculty member professionally.

OFFICE USE ONLY

Job Class Code: 0875 0872 Grad: 0881 0882 0883
 51% Comp. to Classified: Yes [] No []

JOB NUMBER:

11TACO10
