

Research Assistant – Microscopy (Temp)

Department: 253

Position #: 0909-03

This is a Temporary 4 month position

The Allen Institute for Brain Science, located in Seattle, Washington, is comprised of a multidisciplinary staff committed to understanding how the brain works and helping to unlock the mysteries of neurological diseases and disorders affecting millions worldwide. We have the following full-time, temporary job opportunity for a Research Assistant in our Microscopy group:

**POSITION SUMMARY:** The Research Assistant coordinates, monitors, and confirms the execution of time critical work in the Microscopy lab. The Research Assistant may also be assigned and responsible for executing experiments in the above mentioned area that are associated with troubleshooting, quality improvement and new process development initiatives.

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

- Coordinate and monitor daily work assignments/processes within the Microscopy suite.
- Trouble shoot equipment errors.
- Execute microscopy related experiments defined by the engineering and/or neuroscience groups.
- Maintain required documentation.
- Follow standard operating procedures and good laboratory practices.
- Ensure the correct paper trail accompanies the processes and communicate potential problems to Supervisor and scientists.
- Perform quality control checks on all scanned images.
- Other duties as assigned.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge/Skills/Abilities**

- Ability to complete tasks on time.
- Demonstrated ability to multi-task.
- Strong organizational and communication skills.
- Demonstrated attention to detail.
- Strong work ethic, reliability, and enthusiasm.
- Self-motivated team player.

**Required Computer Skills**

- MS Office (2007 preferred)
- Excel

**Education/Experience/Certifications**

- Associate's degree (A.A.) from accredited institution preferred
- 6 – 12 months of laboratory experience is required
- Experience with bright field microscopy preferred
- Experience in a high-throughput, deadline driven environment is preferred

**WORK ENVIRONMENT:**

- Laboratory atmosphere - possible exposure to chemical, biological or other hazardous substances
- Able to lift or move up to 40 lbs.
- Able to sit for extended periods of time
- This position may require weekend work

To apply for this opportunity, please go to the Careers page on our website: <http://www.alleninstitute.org>. The Allen Institute is an Equal Opportunity Employer