

COLLECTION DEVELOPMENT POLICY STATEMENT
University of Washington Tacoma Library Media Collection
Principal Selector: Justin Wadland
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1. SUBJECT DEFINITION

a. General statement

In accordance with the mission of the UW Tacoma Library, the Media Collection acquires and provides access to non-print, audiovisual materials that contribute to the educational and research needs of a growing academic community. The scope of collected subjects is unlimited because the selection process aims to fulfill and anticipate the interests of the entire UW Tacoma curriculum. Faculty requests for materials are strongly encouraged.

b. Subject classification analysis

Library of Congress and Dewey Decimal subject classification are not used. Materials are organized and classified by format, then given a TAC accession number. (For example, DVD TAC-001, Videorecord TAC-1, Laserdisc TAC-1.)

1. DEPARTMENTAL STATEMENT

The Media Collection, as the primary collection of non-print audiovisual materials at UW Tacoma campus, supports the entire range of academic departments and programs.

3. SCOPE

a. Chronologic

No limitation placed.

b. Geographic

No limitation placed.

c. Language

The primary emphasis will be English language materials. Unless fulfilling a unique curricular need, foreign language material must have subtitles.

d. Format

Compact disc, cassette audiotape, 1/2 inch videocassette and DVD (Digital Video Disc), plus accompanying print materials (manuals, study guides, etc.) When purchasing video, preference is given to DVD format.

e. Exclusions

No curriculum area of identified need is excluded.

Format: Media formats for which Media Services lacks appropriate accessing equipment are excluded. When purchasing video, preference is given to National Television System Committee (NTSC).

2. LOCATION STATEMENT

a. UW Tacoma Media Collection

The UW Tacoma Library Media Collection houses UW Tacoma Library's main media collection.

b. Other related collections

The Media Center in Seattle collects a large number of video and sound recordings, fulfilling its role as the UW Libraries main media collection. The Campus Media Center collects video and sound recordings directly connected to the curricula of the UW Bothell/Cascadia collocated campuses. The Drama Library collects sound and video recordings relating to dramatic and musical stage productions. The Music Library Listening Center collects music sound and video recordings supporting Music Department curriculum and research. Manuscripts, Special Collections and University Archives and the Health Sciences Library maintain collections of various media formats appropriate to their user communities.

3. SYSTEM COORDINATION

The Media Collection supports all UW Tacoma undergraduate and graduate programs. UW Tacoma Library selectors may initiate Media Collection purchases of media materials in their areas of responsibility by: 1) submitting recommended items to the media selector; or 2) notifying the media selector that they are authorizing expenditure of funds under their control. The media selector provides assistance by: 1) suggesting titles and/or distributors for selectors to consider; and 2)

determining appropriateness of format, production quality and other technical considerations.

4. RESOURCE SHARING

a. Related University of Washington Resources

The Educational Media Collection maintains a collection of 16mm films, videocassettes and videodiscs and audio-visual equipment, which can be used in the classroom by faculty for a fee charged to the appropriate academic department.

b. Related local and regional collections

Students are referred to the Tacoma Public Library and the Pierce County Library System for access to circulating media materials not held by the UW Libraries.

5. OTHER

a. Video and audio recordings of class lectures, produced by other campus entities, may be added to the collection for the duration of the course and circulated for library use only

b. Video and audio materials may be placed on course reserve in the UW Libraries Media Center for the duration of the course

6. COLLECTION LEVELS

- A. Comprehensive level
- B. Research level
- C. Study level
- D. Basic level
- E. Minimal level

The UW Tacoma Library Media Collection collects primarily at the study level to the UW Tacoma Academic community.