

W UNIVERSITY of WASHINGTON | TACOMA

Office of the Chancellor

Responsibility Form Events Where Alcohol is Served

In order to host an event that includes alcoholic beverages you must agree to all the terms and responsibilities outlined in the Guidelines and Procedures for the Sale and Serving of Alcoholic Beverages on Campus - Faculty, Staff and Non-University Groups—and that all requirements outlined in these guidelines and procedures have been completed.

By signing this form you also agree that:

- a) One of the signatories below will refrain from consuming any alcohol at the event and will be in attendance at the event at all times;
- b) Campus Safety officers will check in to ensure compliance
- c) If in non-compliance Campus Safety may terminate this event

Once you have read the policies and understand them, please read and sign the agreement below:

We, the undersigned, agree to abide by the Guidelines and Procedures for the Sale and Serving of Alcohol on Campus - Faculty, Staff and Non-University Groups. We agree that one of us will also refrain from consuming any alcohol and will assume responsibility for compliance with university guidelines and policies and the State of Washington laws. We also agree to co-operate fully with Campus Safety should they be needed to control or shut down the event.

Location of the event: _____

Purpose of the event: _____

Event date: _____

Signatory:	
Connection to event:	
Cell and/or pager number:	
Address	
City, State, ZIP	
Email address:	
Signature:	Date:

Name of back up responsible party:	
Connection to event:	
Cell and/or pager number:	
Address	
City, State, ZIP	
Email address:	
Signature:	Date:

Form Approver: _____ Date: _____

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