



## **ASUWT JUDICIAL BOARD REMOVAL PROCESS**

*“The ASUWT President shall establish and preside over the removal process, which shall commence within five (5) days after the Senate vote to bring removal proceedings.” ASUWT Constitution Article VI, Section 6c.*

*“For the purposes of any and all deadlines outlined in the Constitution and or By-Laws, hours and days shall be defined in the following ways:*

- a. All references to “days” or “school days” in the Constitution and By-Laws shall mean those days (Monday through Friday only) designated by the University as “instructional days.” ASUWT By-Laws, Title I, Section 102.03.*

Upon a two-thirds (2/3) affirmative vote of the seated membership of the ASUWT Senate is made to remove a Judicial Officer, the ASUWT President shall mail a certified and electronic letter to notify the Judicial Officer of the Senate’s vote within two (2) school days of the meeting at which the vote took place.

The Judicial Officer in which impeachment proceedings are against will be given five (5) school days to provide supporting information electronically to the ASUWT President (asuwtp@uw.edu) stating why the Judicial Officer should not be removed. Additional time to submit supporting information may be requested and approved or denied at the President’s discretion. No hard copies will be accepted.

### **EXTENUATING CIRCUMSTANCES**

If the Judicial Officer in which impeachment proceedings are against needs more than the prescribed time to submit supporting information, the Judicial Officer must email the ASUWT President at least two (2) school days prior to all supporting information being due and request permission for an extension.

The ASUWT President will review and approve or deny the request within twenty-four (24) hours.

### **COMMITTEE DELIBERATIONS**

The ASUWT President shall convene a committee consisting of the ASUWT President and two (2) students at-large. The ASUWT President shall serve as committee chair.

Upon acceptance of all supporting information, the committee will take a maximum of five (5) school days to review and deliberate over the information provided. This information shall only be viewed by members of the committee.

All correspondence between the committee and the alleged Judicial Officer shall be documented in written form.

### **DECISION NOTIFICATION**

The ASUWT President shall mail a certified and electronic letter to notify the Judicial Officer of the committee’s decision within two (2) school days of the committee decision.

The decision will be final and no appeals will be allowed.

