

# ASUWT

**ASSOCIATED STUDENTS OF THE  
UNIVERSITY OF WASHINGTON, TACOMA**



**Legislative Liaison  
APPLICATION PACKET**

*Updated 04/09*



## ASSOCIATED STUDENTS OF UW TACOMA

*Mattress Factory Room 107*

*(253) 692-4427*

*asuwt@u.washington.edu*

Dear UWT Student,

You have just taken a step toward becoming more involved at the University of Washington Tacoma! The student government of at the University of Washington Tacoma is made up of a diverse group of energized students who represent student interests, needs and welfare within the university community through advocacy and involvement. We do this in order to ensure UW Tacoma students receive an optimal educational experience both inside and outside the classroom.

ASUWT is governed and run under a constitution and bylaws that outline the fundamental roles, duties, and overall structure of ASUWT. This year, ASUWT looks to be more of a driving force in students' lives here on campus and is looking for enthusiastic, committed, and caring individuals who want to make our campus a better place for all students.

To check out our current ASUWT Constitution & Bylaws, go to [www.asuwt.org](http://www.asuwt.org) and click on the right side. Also, if you have any questions about ASUWT or the position to which you are applying, feel free to email either of us. You can also call the ASUWT office at (253) 692-4427 or stop by our office in the Mattress Factory 107.

Thanks again for your interest in making UWT a better place!

*Tommy Bauer*

Tommy Bauer  
ASUWT President  
[asuwtp@u.washington.edu](mailto:asuwtp@u.washington.edu)

*Cruz Credle*

Cruz Credle  
ASUWT Vice-President  
[asuwtvp@u.washington.edu](mailto:asuwtvp@u.washington.edu)

# ASUWT Legislative Liaison Application

## General Information:

Applicant Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Alternate Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Preferred Method of Contact (check one):  Home Phone  Alternate Phone  Email

## Enrollment and Student Status:

Last School Attended: \_\_\_\_\_

Dates Attended & GPA \_\_\_\_\_

*Select one of the following:*

UWT Undergraduate:  Freshman  Sophomore  Junior  Senior  Graduate Student

Current UWT GPA: \_\_\_\_\_

UWT Program: \_\_\_\_\_ Expected graduation date: \_\_\_\_\_

*If you are not a currently enrolled UWT student, but anticipate transferring to the University, enrollment status must be verified prior to start date.*

## Recommendation Information:

*Please provide the name, phone number, and email address of two individuals who would be able to speak to your qualifications for this position.*

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

## Questions:

*Please attach your answers to this application along with a current resume and cover letter addressing the following:*

1. A list of relevant experience you think will help you in this role. This may include positions you've held in the past, classes you've taken, etc.
2. Why are you applying for this position?
3. Do you currently have any contacts with any state or local government officials?
4. Are you available to start working over the summer?
5. Are you able to work an average of 12 hours per week?
6. Can you travel to Olympia on a regular basis?

Note: The application process will be open from Friday May 8<sup>th</sup> at 9:00 am through Friday May 15<sup>th</sup> at 5:00pm. Interviews will be conducted by ASUWT President elect and the current Liaison. You will be contacted by ASUWT to notify you of the process, and the date of your interview.

**JOB TITLE:** Part-Time ASUWT

**HOURS:** 12 per week

**PAY:** \$10.00 per hour

**Start Date:** Fall Quarter

**SUMMARY:**

Chief External and Governmental Relations officer/expert for ASUWT

**DUTIES AND RESPONSIBILITIES:**

1. The Legislative Liaison is responsible for communicating and asserting student needs to the State Legislature, the Governor and the Higher Education Coordinating Board.
2. He or she will work in conjunction with the ASUWT President and Legislative Affairs Committee to ensure that the needs of students are communicated effectively.
3. The Legislative Liaison shall be an ambassador with the Washington Student Lobby (WSL)
4. Shall have other responsibilities as may be prescribed by the ASUWT Constitution and By-Laws and the Liaison's policies and procedures as approved by ASUWT.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

- Word processing skills
- Ability to understand and follow specific instructions and procedures
- Knowledge or past experience in dealing with the political process
- Ability to complete tasks as assigned
- Creative and ability to be a self starter
- Familiarization and or understanding of ASUWT
- Ability to Travel to Olympia extensively in the Winter and Spring Quarter and around to different colleges throughout Fall, Winter, Spring
- General understanding when it comes to reading, understanding, and interpreting legislation
- Willingness to engage and meet frequently with elected officials in state and local governance
- Have people skills to include networking

**HOURS**

An average of 12 hours per week based on stipend